

Timeline and Key Elements:-

June's General Meeting and AGM procedure reviewed, AGM Date announced in Minutes.
 Call for Nominations (including Proxy process) for Executive Committee by Tuesday 7th July) to forward in writing to Secretary.

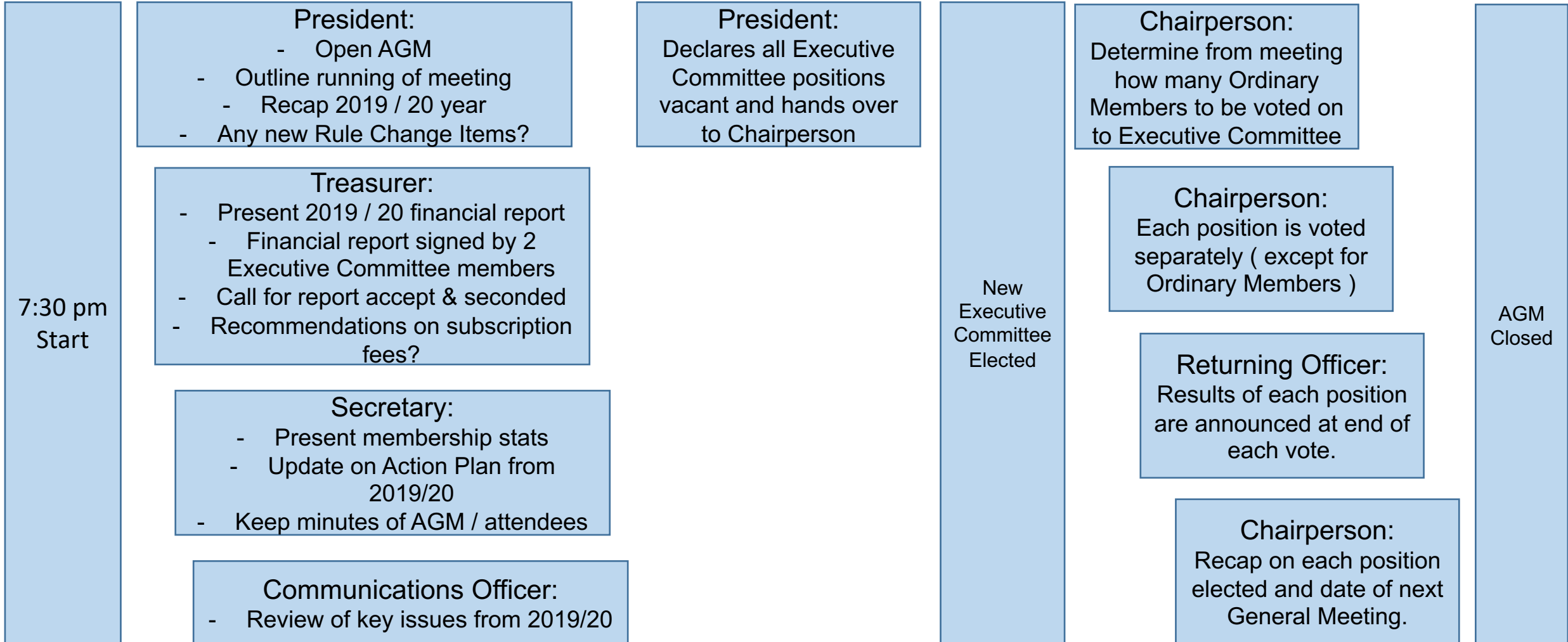
Tues 9 th June	Wed 10 th June	Thurs 11 th June	Fri 12 th June	Sat 13 th June	Sun 14 th June	Mon 15 th June
Tues 16 th June	Wed 17 th June	Thurs 18 th June	Fri 19 th June	Sat 20 th June	Sun 21 st June	Mon 22 nd June
Tues 23 rd June	Wed 24 th June	Thurs 25 th June	Fri 26 th June	Sat 27 th June	Sun 28 th June	Mon 29 th June
Tues 30 th June	Wed 1 st July	Thurs 2 nd July	Fri 3 rd July	Sat 4 th July	Sun 5 th July	Mon 6 th July
Tues 7 th July	Wed 8 th July	Thurs 9 th July	Fri 10 th July	Sat 11 th July	Sun 12 th July	Mon 13 th July
Tues 14 th July	Wed 15 th July	Thurs 16 th July	Fri 17 th July	Sat 18 th July	Sun 19 th July	Mon 20 th July

Suggested AGM Date

Nominations for Executive Committee to be received by this date. Voting slips for each position prepared for AGM. Nominations are communicated to membership with details on Proxy voting.

Any requested / suggested Rule changes or edits to be submitted in writing to Secretary by 24th June (ie. 21 days before AGM) for voting in AGM.

AGM Meeting:-



Division 2—Composition of Committee and duties of members

44 Composition of Committee

The Committee consists of:

- (a) a a President; and
- (b) a a Vice-President; and
- (c) a a Secretary; and
- (d) a a Treasurer; and
- (e) a a Communication Manager; and
- (f) ordinary members (if any) elected under rule 53.

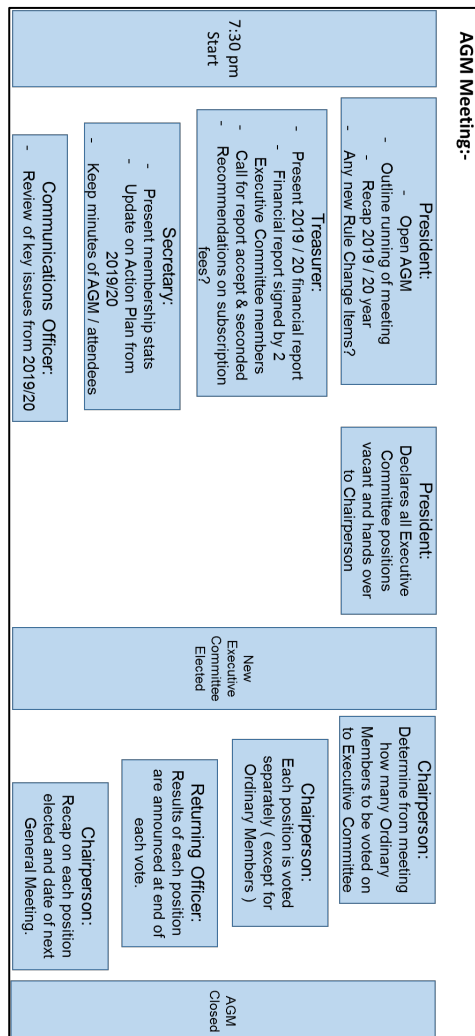
54 Ballot

- (1) If a ballot is required for the election for a position, the Chairperson of the meeting must appoint a member to act as returning officer to conduct the ballot.
- (2) The returning officer must not be a member nominated for the position.
- (3) Before the ballot is taken, each candidate may make a short speech in support of his or her election.
- (4) The election must be by secret ballot.
- (5) The returning officer must give a blank piece of paper to—
 - (a) each member present in person; and
 - (b) each proxy appointed by a member.

Example

If a member has been appointed the proxy of 5 other members, the member must be given 6 ballot papers—one for the member and one each for the other members.

- (6) If the ballot is for a single position, the voter must write on the ballot paper the name of the candidate for whom they wish to vote.
- (7) If the ballot is for more than one position—
 - (a) the voter must write on the ballot paper the name of each candidate for whom they wish to vote;
 - (b) the voter must not write the names of more candidates than the number to be elected.



52 Election of President etc.

- (1) At the annual general meeting, separate elections must be held for each of the following positions—
 - (a) President;
 - (b) Vice-President;
 - (c) Secretary;
 - (d) Treasurer.
- (2) If only one member is nominated for the position, the Chairperson of the meeting must declare the member elected to the position.
- (3) If more than one member is nominated, a ballot must be held in accordance with rule 54.
- (4) On his or her election, the new President may take over as Chairperson of the meeting.

- (8) Ballot papers that do not comply with subrule (7)(b) are not to be counted.
- (9) Each ballot paper on which the name of a candidate has been written counts as one vote for that candidate.
- (10) The returning officer must declare elected the candidate or, in the case of an election for more than one position, the candidates who received the most votes.
- (11) If the returning officer is unable to declare the result of an election under subrule (10) because 2 or more candidates received the same number of votes, the returning officer must—
 - (a) conduct a further election for the position in accordance with subrules (4) to (10) to decide which of those candidates is to be elected; or
 - (b) with the agreement of those candidates, decide by lot which of them is to be elected.

Examples

The choice of candidate may be decided by the toss of a coin, drawing straws or drawing a name out of a hat.

53 Election of ordinary members

- (1) The annual general meeting must by resolution decide the number of ordinary members of the Committee (if any) it wishes to hold office for the next year.
- (2) A single election may be held to fill all of those positions.
- (3) If the number of members nominated for the position of ordinary committee member is less than or equal to the number to be elected, the Chairperson of the meeting must declare each of those members to be elected to the position.
- (4) If the number of members nominated exceeds the number to be elected, a ballot must be held in accordance with rule 54.

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- Tuesday 24th June: All requests for additions / edits to current ACC Club Rules to be forwarded in writing to Secretary Peter Gough (secretary@alpinecyclingclub.com.au). These will be sent out to members for perusal 1 week prior to and voted on at the AGM.
- Tuesday 7th July: Nominations close for candidates for Executive Committee positions to be forwarded in writing to Secretary.
- Monday 13th July: Appointments for placing of Proxy Votes to be forwarded to Secretary using Proxy Authorisation Form to be forwarded to Secretary. Forms can be obtained from Secretary via email.
- Tuesday 14th July: Annual General Meeting (AGM) held 7:30pm, Either On-Line or at Events Centre (tbc)